DYAL SINGH COLLEGE, KARNAL

The Annual Quality Assurance Report (AQAR) of the IQAC

2015-16

Part – A

AQAR for the year	2015-16

1. Details of the Institution

1.1 Name of the Institution	Dyal Singh College, Karnal
1.2 Address Line 1	Dyal Singh College
Address Line 2	Near Bus Stand
City/Town	Karnal
State	Haryana
Pin Code	132001
Institution e-mail address	dscollege_knl@rediffmail.com
Contact Nos.	+91-9169823000 +91-9416733043
Name of the Head of the Institution:	Dr. Krishan Lal Gosain (Offg.)
Tel. No. with STD Code:	0184-2252030, 2251087

Mobile:	+91-9169823000
Name of the IQAC Co-ordinator:	Dr. Chander Shekhar
Mobile:	+91-9416733043
IQAC e-mail address:	dscollege_knl@rediffmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* HRCOGN11131

OR

1.4 **NAAC Executive Committee No. & Date:** EC/32/122 dated 03-05-2004

1.5 Website address: www.dsckarnal.org

Web-link of the AQAR: www.dsckarnal.org

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	86.30	2004	5 years
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY 10/07/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i. AQAR _____07/08/2013 ____ _____ (DD/MM/YYYY)
ii. AQAR_____16/08/2014 _____ (DD/MM/YYYY)
iii. AQAR_____15/09/2015 _____ (DD/MM/YYYY)
iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☑ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☑ Men ☐ Women ☐

Urban ☑ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☑ UGC 2(f) ☑ UGC 12B ☑

Grant-in-aid + Self Financing ☑ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☑ Science ☑ Commerce ☑ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) ☐

1.11 Name of the Affiliating University *(for the Colleges)* Kurukshetra University, Kurukshetra

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University			
University with Potential for Excellence		UGC-CPE	
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	✓
UGC-Innovative PG programmes	✓	Any other (*Specify*)	
UGC-COP Programmes			

2. IQAC Composition and Activities

2.1 No. of Teachers	8
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	1
2.4 No. of Management representatives	1
2.5 No. of Alumni	1
2. 6 No. of any other stakeholder and community representatives	1
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	1
2.9 Total No. of members	15
2.10 No. of IQAC meetings held	

2.11 No. of meetings with various stakeholders: No. 4 Faculty 1

Non-Teaching Staff Students 1 Alumni 1 Others 1

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☑

If yes, mention the amount

2.13 Seminars and Conferences (only quality related) No

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. ☐ International ☐ National ☐ State ☐ Institution Level ☐

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Drawn the academic calendar for the session 2015-16.
2. The academic performance for the session 2014-15 was critically evaluated.
3. The plan to introduce new courses was discussed.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.To start M Sc Forensic Science (Five years integrated programme) under innovative programs of UGC after getting approval from DHE. 2.To introduce B Com Honours from the next session, 3 To chalk out the plan to execute the grant approved under FIST scheme of DST.	1. M. Sc Forensic Science (Five years integrated programme) under innovative programs of UGC after getting approval from DHE was started. 2. The introduction of B Com Honours was approved the Management. 3. The Plan of expenditure was submitted to DST.

2.15 Whether the AQAR was placed in statutory body Yes ☑ No ☐

Management ☑ Syndicate ☐ Any other body ☐

1.The introduction of B Com Honours was approved the Management.
2. The committee to monitor execution of FIST scheme of DST was approved.
3. The results of the previous Academic session were critically evaluated.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	6	-	3	-
UG	9	-	5	3
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	1	-	-	-
Certificate	3	-	-	-
Others	-	-	-	-
Total	19	-	8	3

Interdisciplinary	-	-	-	-
Innovative	1 (Yet to be started after approval from K.U.K.		-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	15
Trimester	-
Annual	5

1.3 Feedback from stakeholders* Alumni [✓] Parents [✓] Employers [✓] Students [✓]
(On all aspects)

Mode of feedback : Online [ ] Manual [✓] Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N.A

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
54	29	25	-	-

2.2 No. of permanent faculty with Ph.D. 30

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	14	-	-	-	-	-	-	-	14

2.4 No. of Guest and Visiting faculty and Temporary faculty - - 78

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	14	-
Presented papers	14	65	-
Resource Persons	-	03	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 'Know Your Syllabus' quiz is organized every year in which the students of all B.A and M.A classes participate.
- PPT presentation and transparencies are used by the teachers for teaching purpose. This helps in teaching the subject effectively and also saves time.
- Our faculty members are given opportunities to participate in International/National Conferences/ Seminars organized.

2.7 Total No. of actual teaching days during this academic year 190

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The college is affiliated to K.U. Kurukshetra. The examination system given by K.U. Kurukshetra is adopted.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01	Nil	Nil

2.10 Average percentage of attendance of students

86%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc. I Semester	386	31	109	60	12	45.45
B.Sc. III Semester	393	48	153	65	10	60.10
B.Sc. V Semester	372	36	139	46	02	51.84
B.Com. I Semester	290	33	128	45	-	61.35
B.Com. III Semester	233	32	123	35	01	65.52
B.Com. V Semester	258	08	110	38	01	56.98
B.A. I Semester	268	01	13	23	07	29.16
B.A. III Semester	190	-	09	18	15	21.57
B.A. V Semester	178	-	15	11	03	15.73
B.A. Hons (Eco) I Sem	08	05	03	-	-	100.00
B.A. Hons (Eco) III Sem		R.A.				
B.A. Hons (Eco) V Sem	11	-	01	06	02	81.81
B.A. Hons (Eng) I Sem	25	02	05	-	-	20.00
B.A. Hons (Eng) III Sem	18	-	07	03	-	55.55
B.A. Hons (Eng) V Sem	13	-	05	06	-	92.30
BCA I Semester	60	-	04	06	-	15.15
BCA III Semester	54	01	11	10	-	36.80
BCA V Semester	46	-	-	10	17	58.69
M.A. Eng. I Semester	26	-	03	16	-	70.37
M.A. Eng. III Semester	23	-	14	02	-	69.56
M.A. Hindi I Semester	18	-	05	02	-	77.27

M.A. Hindi III Semester	04	01	03	-	-	75.00
M.A. Pol. Sc. I Sem.	30	-	12	06	-	60.00
M.A. Pol. Sc. III Sem.	14	-	06	01	-	50.00
M.A. Eco. I Sem.	14	01	02	-	-	14.28
M.A. Eco. III Sem.	18	-	04	02	-	33.33
M.Com. I Sem.	59	-	42	13	-	94.43
M.Com. III Sem.	51	04	27	01	-	54.90
M.Sc. Chem. I Sem.	42	03	24	02	-	N.A.
M.Sc. Chem. III Sem.	39	01	12	04	-	N.A.
M.Sc. Forensic Science I Sem.	15	-	11	01	-	80.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC evaluates the results of the college critically and suggest the remedial measures where required.
- IQAC give suggestions for the improvements of teaching process such as holding of seminars among the students in the classes, quizzes on the topics like 'Know your syllabus' and advancements in the different subjects etc.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	05
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	03
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	04
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	03	Nil	03
Technical Staff (including Library & Lab. Staff)	19	07	Nil	16

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The College has a "Research and New Courses Committee" for providing guidance related to research activities.
- Raising funds for research work from external sources.
- Provide academic support to faculty for pursuing M. Phil., Ph.D. and publication of research papers.
- Teachers are motivated to attend seminars, conferences and workshops by giving them T.A, registration fee and duty leave.
- The faculty members are pursued to publish papers in refereed journals.
- The departments are encouraged to organize seminars, conferences, workshops and extension lectures.
- Motivate faculty and students to conduct extension activities to help society and making them aware of social responsibility by talks given by experts.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	-	-
Outlay in Rs. Lakhs	-	Voluntary	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	26	12	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range 78 Average [ ] h-index [ ] Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--			
Minor Projects	-			
Interdisciplinary Projects	-			
Industry sponsored	-			
Projects sponsored by the University/ College	-			
Students research projects *(other than compulsory by the University)*	-			
Any other(Specify)	-			
Total	-			

3.7 No. of books published i) With ISBN No. 35 Chapters in Edited Books 1

ii) Without ISBN No. 6

3.8 No. of University Departments receiving funds from

UGC-SAP [ ] CAS [ ] DST-FIST [ ]

DPE [ ] DBT Scheme/funds [ ]

3.9 For colleges Autonomy [ ] CPE [ ] DBT Star Scheme [ ]

INSPIRE [ ] CE [ ] Any Other (specify) [ ]

3.10 Revenue generated through consultancy 3.25 Lakhs

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	1	-	-	-
Sponsoring agencies	-	DHE	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons 14

3.13 No. of collaborations International - National - Any other -

3.14 No. of linkages created during this year -

3.15 Total budget for research for current year in lakhs :

From Funding agency | - | From Management of University/College | 3.5

Total | 3.5

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
1	1	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them | 4 | 4

3.19 No. of Ph.D. awarded by faculty from the Institution | 3

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | - | SRF | - | Project Fellows | - | Any other | -

3.21 No. of students Participated in NSS events:

University level | 44 | State level | -

National level | - | International level | -

3.22 No. of students participated in NCC events:

University level | - | State level | 50

National level | 32 | International level | -

3.23 No. of Awards won in NSS:

University level | 44 | State level | -

National level | - | International level | -

3.24 No. of Awards won in NCC:

University level	-	State level	-
National level	-	International level	-

3.25 No. of Extension activities organized

University forum	-	College forum	8		
NCC	5	NSS	2	Any other	-

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- International Yoga Day was celebrated on 21.05.2015.
- Independence Day was celebrated.
- Rangoli and Rakhi Making Competition was organised on 28.08.2015.
- Blood Donation Camp was organised on Founder's day on 09.09.2015. More than seventy volunteers donated blood.
- International Youth Day celebrated from 14.09.2015 to 16.09.2016.
- Cartoon Making/ Caricature and Paper Quelling competitions was organised on 22.09.2015.
- The Declamation Contest on the topic 'Prajatantra Ki Jaan - Mat, Matdata Aur Matdaan'was organised on 28.09.2015. On the same topic District Level Essay Writing Competition was also organised.
- Slogan Writing Competition and Poster Making Competition on Wild Life Conservation was organised on 29.09.2015.
- A one day camp was organized on 02. 10. 2015 with the theme of Swachh Bharat and Swasth Bharat in the college by NSS volunteers. A swacchta rally was organized by the volunteers in the city.
- An extension lecture on 'Right to Information Act : Use and Misuse' was organised on 07.10.2015.
- A lecture and demonstration of Self Defence Techniques was organised for girls students on 08.10.2015.
- More than fifty volunteers participated in the swacchta rally by CM Haryana on 11. 10. 2015 on the occasion of state level function on Swacchta at Karnal.
- A Declamation Contest on the theme 'Jago Grahak Jago' was organised on 14.10.2015.
- Mehandi Competition was organised on 28.10.2015.
- Rashtriya Ekta Diwas and Rashtriya Sankalp Diwas celebrated on 31. 10. 2015 and an oath was administered o the students and the staff.
- Seven days NSS special camp organized at Uchana from 15. 01. 2016 to 21. 01.2016. One hundred and forty three volunteer's participated in the camp.
- On 28.01.2016 the Declamation Contest on the topic 'Development of Leadership in Cooperative Movement' was organised.

- National Voters Day celebrated and an oath was administered to the students for voting above the influence of any type of cast, region, and religion etc.
- Republic Day was celebrated in the college.
- The department of Hindi organised Dr Ratna Chander Sharma Memorial State Level Hindi Poem Recitation Competition on 26.02.2016.
- Dewan Anand Kumar Memorial State Level Inter College Quiz Contest on Environment and Dewan Anand Kumar Memorial State Level Inter College Chart and Poster Making Competition on Environment was organised on 03.03.2016.
- On March 06-07, 2016 a National Seminar on 'Understanding Bharat Ratna Dr. B.R. Ambedkar' was organised.
- Organized the educational tours to Amritsar and Wagha Border, Pinjore and Kasauli.
- Participated in Zonal Youth Festival - One item recommended and two items commended.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	**32374.85**	-	-	**32374.85**
Class rooms	36	-	-	36
Laboratories	28	-	-	28
Seminar Halls	2	-	-	2
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	501927	College	501927
Others – Sports Equipments	-	75000	College	75000

4.2 Computerization of administration and library

ADMINISTRATION
The college has its own website that shows a glimpse of the entire working of the institution. It provides details of courses, departments, teaching & non-teaching staff etc. All notices regarding admission and other college activities are uploaded on the notice board of the website.
Administration office is fully equipped with computers, printers, scanners, Photostat machine. Entire office is on networking and has internet facility. College has a Student Information Management Software and Accounts Software.
LIBRARY
The college has a computerized library equipped with Library Automation Software — Libsoft. The infrastructure of the Library includes 7 Computer systems with Internet facility and 2 printers. The Library has access to e-resources provided by UGC-INFLIBNET through N-LIST programs. The digital section has around CDs/ DVDs and Video Cassettes. The library also has a Photostat machine.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6433	-	618	500000	7051	-
Reference Books	57615	-	1800		59415	-
e-Books	97300	5000	97300	5000	97300	5000
Journals	60	63000	60	67000	60	67000
e-Journals	5902	-	5902	-	5902	-
Digital Database	-	-	-	-	-	-
CD & Video	18	-	-	-	18	-
Others (specify)	180	30721	65	16507	245	47228

* e-books and e-journals are available through N-Link for which subscription is paid every year.
** 14570 number of books were struck off.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	291	8	18	1	1	4	16	-
Added	10	-	-	-	-	-	1	-
Total	301	8	18	1	1	4	17	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- All departments have internet facility.
- All HOD's of respective departments are provided with computers.
- All Science departments are equipped with projectors.
- The library and office has operational software to run day to day activities.
- The teachers are sent to the training programmes of ICT in various institutes.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.80
ii) Campus Infrastructure and facilities	3.22
iii) Equipments	5.02
iv) Others	6.66
Total :	16.70

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Regular information is given to the students regarding Scholarships, Various Academic Competitions/Contests, Placement Programs, Training Sessions, Workshops, Shortage of Lectures, Dates & Results of Class Tests, Status of Internal Assessment and Alumni Association.

5.2 Efforts made by the institution for tracking the progression

During the college convocation the students are asked to submit the feedback form in which they give information regarding their admission status in P.G. and other courses after passing out from the college.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3309	384	-	-

(b) No. of students outside the state: 112

(c) No. of international students: Nil

Men	No	%
	2282	61.8

Women	No	%
	1411	38.2

Last Year						This Year					
General	SC	ST	OBC +BC+ SBC	Physically Challenged	Total	General	SC	ST	OBC +BC +SBC	Physically Challenged	Total
2394	383	0	1000	10	3787	2134	411	0	1139	9	3693

Demand ratio 2.6 Dropout % 2.7

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Free coaching is given to the students of P.G. classes by the faculty to appear in NET examination.
The faculty guide the students to appear in different competitive exams.
The extension lectures are organised for personality development and improvement in the communication skills.

No. of students beneficiaries: 384

5.5 No. of students qualified in these examinations

NET	14	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

Vocational Guidance & Placement Cell provides the information about professional placements to give students appropriate guidance to identify career opportunities. It also guides the students in the development of Soft Skills and Communication ability. It exposes them to the challenges and rigors of competitive tests. It organizes workshops and guidance seminars for informing them about market trends, professional needs and job profiles from time to time. Various activities conducted by the cell are as follows:

- IBM company visited our college for Placement Drive on 25.08.2015. Five students of the college were selected.
- WIPRO company visited our college for Placement Drive on October 04-05, 2015 and 19 students were selected.
- On November 20, 2015 two students were selected by WIPRO at Vaish Engineering College, Rohtak.
- On January 29, 2016, nine students were selected by Accenture at RPIIT, Bastara (Karnal).
- On February 2, 2016, eleven students were selected by Infosys at RPIIT, Bastara (Karnal).
- On February 5, 2016, 3 students were selected by Tech-Mahindra at MMU, Mullana, Ambala.
- On February 9-10, 2016 one student was selected by Tech-Mahindra at GVMITM, Sonepat.
- On March 21, 2016 – a seminar on 'Career Counselling' was organised. Mr Vishal Sood, Alumnus of IIM, Ahmedabad was the main speaker.

No. of students benefitted 80

5.7 Details of campus placement

On campus			***Off Campus***
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	300	24	26

5.8 Details of gender sensitization programmes

- On 08.10.2015, an extension lecture on 'Self Defence for Girls' Students' was organised.
- In NSS camp on 18.01.2016, the quiz on 'Dowry Prohibition and Female Foeticide' was organised.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | 134 | National level | 5 | International level | Nil

No. of students participated in cultural events

State/ University level | 52 | National level | Nil | International level | Nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 9 | National level | 2 | International level | Nil

Cultural: State/ University level | 4 | National level | Nil | International level | Nil

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	81	243000
Financial support from government	271	3122190
Financial support from other sources	-	-
Number of students who received International/ National recognitions	9	36000

5.11 Student organised / initiatives

Fairs : State/ University level | Nil | National level | Nil | International level | Nil

Exhibition: State/ University level | 1 | National level | Nil | International level | Nil

5.12 No. of social initiatives undertaken by the students | 15

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

Excellence is a journey, not an end …

Motto/Mission

The mission statement of the institute is provided by one of the great founding leaders of modern India, Sh. Keshab Chandra Sen :

'Gather Ye the Wisdom of the East and the West'.

Our Mission, therefore, focuses on the holistic approach to knowledge – a blend of the scientific as well as the spiritual wisdom.

Our mission is:

- To create top quality human resources by developing the innate talent of our students.
- To provide holistic development of personality, and improve the overall academic performance of the students.
- To inculcate the spirit of secularism, nationalism, communal harmony and rationalism as a value system.
- To motivate youth to render service to the society at large.
- To develop the employable skills and to promote leadership qualities among the students.
- To provide a healthy physical, mental and emotional environment to the students to help them to grow into perfect human beings.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college being affiliated to K.U. Kurukshetra, the curriculum development is the prerogative of the University. The teachers of the college play an active role in curriculum development as members of Boards of Studies which is the statutory body for designing the curriculum.

6.3.2 Teaching and Learning

We use lecture method, PPT presentations, discussions, tests, assignment for teaching and learning in classroom. Along with it, stress is laid on seminars, group discussions and interactive sessions with the experts. We have modern teaching tools like overhead projectors, interactive board and DLP Projectors, which are used by the faculty to make teaching learning process more effective. Teaching plans are made well in advance for the semester, in which the syllabus distribution, revision tests, assignments, problem solving sessions are taken into consideration. Along with the regular class room teaching, the students are encouraged to use the library and internet facilities provided in the college campus.

6.3.3 Examination and Evaluation

The college being affiliated to K.U. Kurukshetra, it is obligatory for us to follow the system provided by the University in this regard.

6.3.4 Research and Development

The college management encourages teachers for research by providing T.A and registration fee to attend seminars. The faculty is motivated to apply for research projects. Our faculty organizes seminars/ workshops /conferences and actively participates in seminars / workshops / conferences in India as well as abroad. One of our faculty member presented his research paper abroad. One of our faculty members received Post Doctoral Fellowship at Cardiff University, U.K. (June 2014-May 2016).

6.3.5 Library, ICT and physical infrastructure / instrumentation

- We have a Wi-Fi campus and internet connections under ICT plan of Ministry of HRD, Government of India to enable the faculty and the students to access the resources of knowledge.
- Online Public Access Catalogue (OPAC) terminal is available in the library, which is handled by the library staff. The students and faculty can access the internet facility during library working hours.
- College is registered with National Library and Information Services Infrastructure for Scholarly Content which provides access to 97300 e-books and 5902 e-journals of different disciplines.
- All the departments have computer and internet connection.
- All the Science departments have DLP projectors and one Audio-Visual laboratory.

6.3.6 Human Resource Management

The college has a well qualified and dedicated faculty. All the members put their efforts to make the students good human beings. All the members are assigned different duties and responsibilities as per their interest and expertise, which they fulfill with dedication and devotion.

6.3.7 Faculty and Staff recruitment

The college authorities are very meticulous regarding the recruitments, only highly qualified teachers and non-teaching staff are appointed. Teaching positions are created as per the workload in a particular subject or on the retirement of or resignation by the present incumbent(s).The regular faculty is employed strictly as per UGC, DHE, Haryana and University rules and conditions. The same eligibility conditions apply on part time and adhoc faculty. The college appoints temporary/adhoc teaching staff on the posts for which the Government does not provide grants.

6.3.8 Industry Interaction / Collaboration

The placement cell of our college organizes the visit of various companies from time to time. The companies like WIPRO, TCS, IBM, Infosys and Tech-Mahindra are invited to the college on regular basis and as a result many of our students get placement every year in different organizations through campus interview and selection procedure. The students of B.Sc. and M.Sc. Chemistry classes visited various industries as prescribed in their curriculum.

6.3.9 Admission of Students

All the admissions are made as per the rules and strictly on merit. The college makes all the efforts to ensure the implementation of the reservation policy framed by Government of Haryana and K.U. Kurukshetra. All the admission notices are displayed on the college notice board and the website. The admission process is totally transparent.

6.4 Welfare schemes for

Teaching	1. Loan facility through Cooperative Thrift Society.
Non teaching	1. Staff Quarters are provided. 2. ESI deduction is given to contractual staff. 3. Wheat Loan. 4. Uniform given to non-teaching staff. 5. Endowment Fund to meet out emergency medical expenses.
Students	1. Insurance. 2. Scholarships 3. Fee concession

6.5 Total corpus fund generated | 3401190 |

6.6 Whether annual financial audit has been done Yes [✓] No [ ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Experts appointed by University	Yes	Student & peer feedback
Administrative	Yes	University DHE	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes [ ] No [✓]

For PG Programmes Yes [ ] No [✓]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As the college is affiliated to Kurukshetra University Kurukshetra. All the efforts regarding examination reforms are taken at University level and implemented accordingly.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No. In Haryana aided and government affiliated colleges running basic education courses are not given autonomous status.

6.11 Activities and support from the Alumni Association

- An alumnus of the college is invited as the Chief Guest on the Annual Athletic Meet.
- Scholarships are sponsored by the alumni of the college for meritorious and poor students.

6.12 Activities and support from the Parent – Teacher Association

The college has no Parent – Teacher Association but the college has one Parent Representative in IQAC. The feedback for improvement of college working is taken into account and implemented.

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Use of solar lights.
- Plantation of trees.
- Use of energy efficient appliances.
- Being an old structure, less consumption of electricity during summers and winters.
- The waste papers are collected from the different departments and handed over to the authorities for solid waste management plant.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The college has been sanctioned a grant of Rs. 49.50 lacs under FIST programme of Department of Science and Technology (DST).
- Due to the efforts of the placement cell of the college about 50 students have been selected in various companies like TCS, WIPRO, IBM, Tech-Mahindra etc. in the session 2015-16. In the current session till date 34 students have been selected in various companies.
- There is a smart class room with interactive board and the college has more than 8 class rooms/laboratories with DLP and LCD Projectors to provide multi-media based teaching and learning.
- Our college is a Wi-Fi campus and internet is available to the students during the college hours.
- In every department the computers have been provided.
- The office work is completely computerized.
- The college subscribes of e-journals along with other research journals.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The college administration tried to execute all the projects planned for the session 2015-16.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Blood Donation Camp on Founders Day.
- Organizing State Level Quiz and Poster Making Competition on Environment, Wild-life Photography Competition.

7.4 Contribution to environmental awareness / protection

- Organizing State Level Quiz and Poster Making Competition on Environment, Wild-life Photography Competition.
- Teaching environment education as a subject to all the U.G. students.
- Use of solar lights.
- Plantation of trees.
- Use of energy efficient appliances.
- Being an old structure, less consumption of electricity during summers and winters.
- The waste papers are collected from the different departments and handed over to the authorities for solid waste management plant.

7.5 Whether environmental audit was conducted? Yes [✓] No [ ]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Swot analysis is performed by critical and exhaustive internal audit of the academic, administrative and extracurricular activities of the college by IQAC, Academic Council and Advisory Committee.

The various committees executing the various activities of the college are:

Administrative Committees

- **IQAC**
- **Head of Departments**
- **Bursar**
- **Time-table Committee**
- **Students' Grievances Redressal and Anti-Ragging Committee**
- **Anti-Corruption and Anti-Sexual Harrasment Committee**
- **Examination Cell**
- **UGC, Research and New Courses Committee**
- **College Prospectus & I.D. Committee**
- **College Canteen Committee**
- **Library Committee**
- **Fee Concession and Scholarship Committee**
- **Building Maintenance Committee**
- **SC/ST & BC Cell**
- **Discipline Committee**
- **Girls Common Room Committee**
- **University Correspondence Committee**

Activity Committees

- **Youth Welfare Committee**
- **Sports Committee**
- **Women Development Centre**
- **Placement Cell**
- **College Magazine**
- **NSS Advisory Committee**
- **NCC Committee**
- **Tours & Trip Committee**
- **Prizes, Puchase & Disbursal Committee**
- **Press, Publicity and Photography Committee**
- **Tent and Seating Arrangement Committee**
- **Horticulture Committee**
- **Red Cross Society, Red Ribbon Club and Blood Donars Club**
- **Legal Literacy Cell and Consumer Awarness Cell**
- **Subject Societies (14)**
- **Environment Club**
- **Decoration Committee**

8. Plans of institution for next year

- To introduce B.Com. Honours from the next academic session.
- To strengthen the infrastructure of Science Departments by the grant sanctioned under FIST Scheme of Department of Science and Technology, New Delhi.

Dr. Chander Shekhar
Associate Professor
Coordinator, IQAC

Dr. Krishan Lal Gosain
Principal (Offg.)
Chairperson, IQAC

Note: As this is a computer generated document, signatures are not required

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