

DYAL SINGH COLLEGE, KARNAL

The Annual Quality Assurance Report (AQAR) of the IQAC

2016-17

Part – A

AQAR for the year

2016-17

I. Details of the Institution

1.1 Name of the Institution

Dyal Singh College, Karnal

1.2 Address Line 1

Dyal Singh College

Address Line 2

Near Bus Stand

City/Town

Karnal

State

Haryana

Pin Code

132001

Institution e-mail address

dscollege_knl@rediffmail.com

Contact Nos.

+91-9169823000
+91-9416733043

Name of the Head of the Institution:

Dr. Krishan Lal Gosain (Offg.)

Tel. No. with STD Code:

0184-2252030, 2251087

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	86.30	2004	5 years
2	2 nd Cycle	A	3.12	2017	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ 07/08/2013 _____ (DD/MM/YYYY)
- ii. AQAR _____ 16/08/2014 _____ (DD/MM/YYYY)
- iii. AQAR _____ 15/09/2015 _____ (DD/MM/YYYY)
- iv. AQAR _____ 20/09/2016 _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Kurukshetra University,
Kurukshetra

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input checked="" type="checkbox"/>
UGC-Innovative PG programmes	<input checked="" type="checkbox"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="8"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="15"/>
2.10 No. of IQAC meetings held	

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related) No

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Drawn the academic calendar for the session 2017-18.
2. The academic performance for the session 2015-16 was critically evaluated.
3. The plan to introduce new courses was discussed.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To start B.A. Hons in Political Science after getting approval from KUK and DGHE. 2. Progress in FIST Scheme was reviewed. 3. To have one lab each in every Science and Geography Department with ICT facility. 4. To have more bandwidth in Wi-fi internet system of the college.	1. The introduction of B.A. Hons in Political Science was approved by the Management. 2. The supplementary list of equipments and proposal for strengthening of class rooms was submitted to DST. 3. The LCD projectors with screen were installed in one lab each in every Science and Geography Department. 4. Wi-fi internet facility has been increased.

2.15 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

1. The introduction of B.A. Honours in Political Science was approved the Management.
2. The progress of FIST scheme of DST was evaluated.
3. The results of the previous Academic session were critically evaluated.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	6	-	3	-
UG	9	-	5	3
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	3	-	-	-
Others	-	-	-	-
Total	18	-	8	3
Interdisciplinary	-	-	-	-
Innovative (5 Years Integrated M.Sc. Forensic Science)	1		-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	16
Trimester	-
Annual	3

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N.A

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
51	28	23	-	-

2.2 No. of permanent faculty with Ph.D.

30

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	18	-	-	-	-	-	-	-	18

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

77

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	70	-
Presented papers	-	137	-
Resource Persons	-	15	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- PPT presentation and transparencies are used by the teachers for teaching purpose. This helps in teaching the subject effectively and also saves time.
- Our faculty members are given opportunities to participate in International/National Conferences/ Seminars organized.
- ‘Know Your Syllabus’ quiz is organized every year in which the students of all B.A and M.A classes participate.
 - Wi-Fi facility is available for the faculty and the students.
 - Literary programmes, Seminars, Workshops, Science Exhibitions are organized by the college.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The college is affiliated to K.U. Kurukshetra. The examination system given by K.U. Kurukshetra is adopted.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02	Nil	Nil
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2.10 Average percentage of attendance of students

86%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass %
B.Sc. I Semester	339	26	138	68	16	47.7
B.Sc. III Semester	342	25	113	64	8	54.1
B.Sc. V Semester	381	35	119	62	25	55.3
B.Com. I Semester	263	12	116	30	7	56.3
B.Com. III Semester	272	17	116	53	11	66.5
B.Com. V Semester	230	2	123	55	10	82.5
B.A. I Semester	297	3	30	29	11	27.4
B.A. III Semester	206	-	21	28	3	25.5
B.A. V Semester	180	-	20	20	15	30.6
B.A. Hons (Eco) I Sem	26	1	8	-	-	30.8
B.A. Hons (Eco) III Sem	15	2	12	1	-	86.7
B.A. Hons (Eco) V Sem	21	4	15	2	-	80.9
B.A. Hons (Eng) I Sem	26	1	4	3	-	30.8
B.A. Hons (Eng) III Sem	21	1	5	4	-	42.9
B.A. Hons (Eng) V Sem	17	2	7	1	-	47
BCA I Semester	50	4	15	9	-	32
BCA III Semester	46	-	10	5	3	41.3
BCA V Semester	49	1	17	9	-	55.1
M.A. Eng. I Semester	22	-	4	9	-	63.6
M.A. Eng. III Semester	23	-	7	10	-	73.9
M.A. Hindi I Semester	7	-	2	-	-	28.6
M.A. Hindi III Semester	14	2	12	-	-	64.3

M.A. Pol. Sc. I Sem.	9	-	1	-	-	0.1
M.A. Pol. Sc. III Sem.	25	-	14	2	-	64.0
M.A. Eco. I Sem.	26	-	7	3	-	38.5
M.A. Eco. III Sem.	14	1	4	3	-	50.0
M.Com. I Sem.	36	2	24	6	-	86.1
M.Com. III Sem.	56	1	33	8	1	75
M.Sc. Chem. I Sem.	41	3	25	3	-	67.5
M.Sc. Chem. III Sem.	42	-	18	1	-	47.6
M.Sc. Forensic Science I Sem.	24	1	12	-	-	50

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC evaluates the results of the college critically and suggest the remedial measures where required.
- IQAC give suggestions for the improvements of teaching process such as holding of seminars among the students in the classes, quizzes on the topics like 'Know your syllabus' and advancements in the different subjects etc.
- Recommendation to write-off very old insignificant books to the present syllabus from the college library to make space for new books.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	8
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	1
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	9

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	03	Nil	03
Technical Staff (including Library & Lab. Staff)	19	07	Nil	16

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The College has a “Research and New Courses Committee” for providing guidance related to research activities.
- Raising funds for research work from external sources.
- Provide academic support to faculty for pursuing M. Phil., Ph.D. and publication of research papers.
- Teachers are motivated to attend seminars, conferences and workshops by giving them T.A, registration fee and duty leave.
- The faculty members are pursued to publish papers in refereed journals.
- The departments are encouraged to organize seminars, conferences, workshops and extension lectures.
- Motivate faculty and students to conduct extension activities to help society and making them aware of social responsibility by talks and presentations given by experts.
- The staff is made aware about the posts published in various Universities and other academic institution for their betterment.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	-	-
Outlay in Rs. Lakhs	-	Voluntary	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	43	25	4
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--			
Minor Projects	-			
Interdisciplinary Projects	-			
Industry sponsored	-			
Projects sponsored by the University/ College	-			
Students research projects <i>(other than compulsory by the University)</i>	-			
Any other(Specify)	-			
Total	-			

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	1	1	-	-	-
Sponsoring agencies	Haryana Sahitya Academy	Haryana Granth Academy	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College
1	1	1	-	-	-	-

3.18 No. of faculty from the Institution
 who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="8"/>
NCC	<input type="text" value="5"/>	NSS	<input type="text" value="2"/>
		Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Thirty cadets (20 SD and 10 SW) participated in Battalion level awareness rally on 'World Say No to Tobacco, to aware the general public which started from Pt. C.L.S. Govt. (P.G.) College, Karnal on May 31, 2016.
- International Yoga Day was celebrated on 21.06.2016. All NCC cadets of the college participated in International Yoga Day celebration in Karan Stadium, organized by district administration of Karnal.
- A lecture was delivered by Sh. Nitin Sehgal (Advocate) on 23.07.2016 to NSS volunteers as an inaugural activity of launching of "One Life' a Road Safety Awareness Campaign started by Haryana State Legal Services Authority.
- On August 04, 2016, all NCC cadets of the college participated in the Government of India's prestigious campaign in Swachh Bharat Abhiyan in the college campus. On the same day, lecture on Anti Drugs was delivered by NCC officer. The poster making competition was also organized on the topics Anti Drugs and Save Water.
- International youth day was observed on 12 August 2016.
- Independence Day was celebrated.
- NSS units celebrated Sadbhawna Diwas on 20.08.2016 and organized an essay writing and poster making competition on "Social Sadbhawna".
- All the NCC army wing cadets participated in Tiranga Yatra on August 23, 2016 in Karnal City, organized by the district administration. The honorable Chief Minister Sh. Manohar Lal Khattar was the chief guest of the function.
- Cleanliness drives were carried out by NSS volunteers in the college on 26.08.2016, 26.09.2016 and 26.10.2016 in compliance to the directions of NSS cell, KU, Kurukshetra.
- Many cadets participated at A.T.C. camp held at GIMT, Kanipla from 22 to 31Aug, 2016 and Cadet Surender Kumar got Silver Medal in cross country race.
- Five students of our college participated in the State Level Youth Red Cross training camp for boys at Laxmi Bhawan of Mata Mansa Devi Mandir, Panchkula from 1 to 6 September 2016.
- 04 cadets participated at PVSC-I at Ropar, from 5 to 14 September, 2016.
- NSS units celebrated International Literacy Day on 08. 09. 2016 and invited slogans on literacy about conservation of energy, water and environment.
- Blood Donation Camp was organised on Founder's day on 09.09.2016. Eighty five volunteers donated blood.
- Haryana State Council for Science and Technology organised Science Quiz at Govt. (PG) College, Karnal on 09-09-2016. Our team consisting of Prerna, Simran and Ritika qualified for the regional level Quiz. Distt. Level Science essay writing competition was organised at Govt. (PG) College, Karnal on 14-10-2016 in which Kashish Kamra (B.Sc. III), Divya Kapoor (B.Sc. II) and Muskan (B.Sc. II) qualified for the regional level competition.
- Women Development Cell of the college organised a lecture delivered by Dr Manoj Virmani on the topic," The Significance of Ayurveda in the Maintenance of Health," on 20.9.2017.

- Fifty Five Students of our college participated in the Zonal Youth Festival of Kurukshetra University from 3rd to 5th October, 2016. Western Group Song (Recommended), Classical Dance (Solo) (Recommended), Poetic Symposium (Recommended), Collage Making (Recommended), Group Song (Haryanvi) (Commended), Poster Making (Commended), Debate (Commended), and Quiz (Commended).
- All the recommended teams of our College at Zonal level participated in the Inter Zonal Youth Festival of Kurukshetra University held at K.U. Campus from 9th to 11th Nov. 2016. Manisha Nagpal of B.Com. III (142038) and Anubhav Singh of B. A. III (141603) were 'commended' for classical dance and poetical symposium respectively.
- During the annual inspection of 7 Haryana Battalion, 10 cadets of the college specially invited for Guard of Honour to Group Commander Brig. J.S. Soni, Ambala Group on October 18, 2016.
- " Cadets participated at PVSC-II camp held at Ropar from 25th September to 4th October, 2016.
- Cadets participated at PVSC-III camp held at Ropar from 5th to 14th Oct, 2016 and also won medals in different competitions.
- An Intra College Mehandi Competition was organised on 18.10.2017. 44 Students participated in the competition.
- Distt. Election office competitions:
 - (i) Our College hosted the Distt. level Inter College Declamation Competition organised by Distt. Election office Karnal on 20-10-2016. Prathishta (B.A. II) of our college won the first prize in this competition.
 - (ii) Neha (B.Com. III) and Vishu (M.Com I) won 1st & 2nd prizes in the Mehndi competition held at Govt. College for women Karnal by Distt. Election office on 27-10-2016.
 - (iii) Archana Sharma (M.A. Hindi II) stood IIIrd in the essay writing competition held on 25th October, 2016 at GN Khalsa College by the Distt. Election office.
- In an 8 day professional First-Aid Training Camp from 17-10-2016 to 26-10-2016, Sh. M.C. Dhiman, District Training Officer trained thirty students of our college.
- Indian Red Cross Society, District Branch, Karnal organized district level youth red cross training camp from 17-10-2016 to 21-10-2016 at Dyal Singh College, Karnal.
- Five students of our college participated in the District Level Brigade Officer's volunteers training camp on 28-11-2016 in the office of the District Red Cross Society, Karnal,
- Five students of our college participated in the District level Ambulance Competition on 29-11-2016 in the office of the District Red Cross Society, Karnal.
- All the NCC army wing cadets participated in National Unity Day celebration and taking the Rashtriya Ekta Diwas Pledge on the occasion of Sardar Patel's Birth Anniversary (October 31, 2016). There after cadets also took part in Run for Unity rally spreading the message of unity, safety and security.
- NIC-III Camp was held at Maihar from 10 to 21 Dec 2016 and some cadets participated in the camp.
- Cadets participated at ALC Camp held at Coimbatore from 20 to 31 December, 2016.
- Seven day NSS special camp organized at Uchana from 11.01.2017 to 17.01.2017. One hundred and forty eight volunteers attended the camp.
- Republic Day was celebrated in the college.
- A Quiz on "Great Women of the World : Past and Present" was organised on 9.2.2017.
- A lecture by Dr. Meenu Thakur was organised on "The Cervical Cancer : Precautions and Challenges" on 9.2.2017.
- C" Certificate exam was conducted on 12 February, 2017. Thirteen cadets appeared in the exam.
- "B" Certificate exam was conducted on 18 February, 2017 at Dyal Singh College, Karnal. Thirty five cadets appeared in the exam.
- Declamation Competition:
 - (i) Garima (B.Com III) and Mandeep Singh (B.Com II) won 1st and 3rd prize in the state level declamation contest held at IGMMV Kaithal on 24-02-2017.
 - (ii) Shivam Kumar (B.A. III) and Garima (B.Com III) got first prize in English Declamation/Debate held at D.A.V. College for women Karnal on 11-03-2016.

- Trophies won for poetical recitation at different colleges:
 - (i) Anubhav Singh (B.A. III) and Jaideep Tuli (B.Sc. II) won first prize and the trophy at D.N. Mahila Mahavidyalaya Kurukshetra on 16-02-2017 in the State Level poetical recitation competition.
 - (ii) Anubhav Singh and Jaideep Tuli won 1st and 2nd Prize in the Hindi and Punjabi poetical recitation competition organised by MDS College Ambala City on 10-03-2017. They won Chaman Lal Aggarwal memorial running trophy for their achievements.
 - (iii) Pratishtha (B.A. II) and Sahil Garg (B.A. II) won the Surya Swami Memorial running trophy for 'Sanskrit Shalok Uchcharan' Competition held at D.A.V. College for women Karnal on 11-03-2017.
 - (iv) Anubhav, Sahil Garg and Jaideep won the 1st, 2nd & 3rd prize at the poetic recitation competition on 25-03-2017 at DS College organised by HERCOFED.
- On 27 Feb., 2017, an informative lecture was delivered on the topic "Fire Safety" by Sh. Ram Kumar, Fire Officer, Karnal. Sh. M. C. Dhiman, D.T.O., Karnal threw light on fire safety & first aid. Mr. Sourish Singla, Incharge District Disaster Management Activities, Karnal delivered a lecture on disaster management. Mock fire drill was organized by Sh. Ram Kumar, Fire Officer, Karnal on 27.02.2017.
- A Dental Check-up camp was organized on 17.03.2017 in which a renowned Dental Surgeon Dr. Heena Narang apprised the students of dental care & oral hygiene. She and her assistant also conducted the dental check-up of the students and the faculty members.
- Legal Literacy Cell organised a State Level Inter College Debate on March 15, 2017. Eighteen Students from different colleges of Haryana participated in the competition.
- Dewan Anand Kumar Memorial State Level Inter College Quiz Contest on Environment and Dewan Anand Kumar Memorial State Level Inter College Chart and Poster Making Competition on Environment was organised on 17.03.2017.
- State level Declamation Contest was organised on 20 March, 2017.

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	32374.85	-	-	32374.85
Class rooms	36	-	-	36
Laboratories	28	-	-	28
Seminar Halls	2	-	-	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	242	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	3906493	College, FIST, UGC	
Others – Sports Equipments	-			

4.2 Computerization of administration and library

ADMINISTRATION

The college has its own website that shows a glimpse of the entire working of the institution. It provides details of courses, departments, teaching & non-teaching staff etc. All notices regarding admission and other college activities are uploaded on the notice board of the website.

Administration office is fully equipped with computers, printers, scanners, Photostat machine. Entire office is on networking and has internet facility. College has a Student Information Management Software and Accounts Software.

LIBRARY

The college has a computerized library equipped with Library Automation Software — Koha. The infrastructure of the Library includes 7 Computer systems with Internet facility and 2 printers. The Library has access to e-resources provided by UGC-INFLIBNET through N-LIST programs. The digital section has around CDs/ DVDs and Video Cassettes. The library also has a Photostat machine. The books in the library can be accessed online by weblink “<http://dsc.bestbookbuddies.com>”

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6433	-	618	500000	7051	-
Reference Books	57615	-	1800		59415	-
e-Books	97300	5000	97300	5000	97300	5000
Journals	60	63000	60	67000	60	67000
e-Journals	5902	-	5902	-	5902	-
Digital Database	-	-	-	-	-	-
CD & Video	18	-	-	-	18	-
Others (specify)	180	30721	65	16507	245	47228

* e-books and e-journals are available through N-Link for which subscription is paid every year.

** 14570 number of books were struck off.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	291	8	18	1	1	4	16	-
Added	10	-	-	-	-	-	1	-
Total	301	8	18	1	1	4	17	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- All departments have internet facility.
- All HOD's of respective departments are provided with computers.
- All Science departments are equipped with projectors.
- The library and office has operational software to run day to day activities.
- The teachers are sent to the training programmes of ICT in various institutes.

4.6 Amount spent on maintenance in lakhs :

i) ICT	6.82
ii) Campus Infrastructure and facilities	106.35
iii) Equipments	32.55
iv) Others	4.18
Total :	149.91

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Regular information is given to the students regarding Scholarships, various Academic Competitions/Contests, Placement Programs, Training Sessions, Workshops, Shortage of Lectures, Dates & Results of Class Tests, Status of Internal Assessment and Alumni Association.

5.2 Efforts made by the institution for tracking the progression

During the college convocation the students are asked to submit the feedback form in which they give information regarding their admission status in P.G. and other courses after passing out from the college. At the time of getting the result of their final semester, the students are given counselling for their academic programmes and were ask to give the information regarding joining the University or Institutes of higher learning.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3241	378	-	-

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	2221	61.3		1398	38.7

Last Year						This Year					
General	SC	ST	OBC +BC+ SBC	Physically Challenged	Total	General	SC	ST	OBC +BC +SBC	Physically Challenged	Total
2133	411	-	18	09	2571	2130	430	-	17	5	2582

Demand ratio 2.6 Dropout % 2.7

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Free coaching is given to the students of P.G. classes by the faculty to appear in NET examination.

The faculty guide the students to appear in different competitive exams.

The extension lectures are organised for personality development and improvement in the communication skills.

No. of students beneficiaries

384

5.5 No. of students qualified in these examinations

NET	<input type="text" value="14"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

Vocational Guidance & Placement Cell provides the information about professional placements to give students appropriate guidance to identify career opportunities. It also guides the students in the development of Soft Skills and Communication ability. It exposes them to the challenges and rigors of competitive tests. It organizes workshops and guidance seminars for informing them about market trends, professional needs and job profiles from time to time. Various activities conducted by the cell are as follows:

- Brig. N.K. Bhandari (Retd.), Member Governing Body, Dyal Singh College, Karnal delivered an extension lecture on 'Personality Development' to the students.
- 115 selections were done in various Placement Drives at initial stage and subsequent rounds during the session 2016-17 in the companies like TCS, Concentrix, Capgemini, Axa Business Services, Orange Consultancy, IBM, DELOITTE, ICICI Prudential, Panacie Biotech, HCL and Magnus Biotech.
- The companies like Concentrix, Orange Consultancy, IBM, ICICI Prudential and Magnus Biotech visited our campus.
- On 25.02.2017 a job fair was organised in our college in which three companies Concentrix, Orange Consultancy and ICICI Prudential participated.
- IBM visited the college for placement on 10.01.2017 and
- Magnus Biotech visited on 24.03.2017.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
4	375	45	70

5.8 Details of gender sensitization programmes

1. Women Development Cell of the college organised a lecture delivered by Dr Manoj Virmani on the topic, "The Significance of Ayurveda in the Maintenance of Women Health," on 20.9.2017. Dr Virmani Spoke exhaustively on the need of promoting Ayurveda, our ancient medical system. His Lecture was followed by a long session of interaction with the girls students.
2. A state-level Inter College Essay Writing Competition on the topics related to Gender Sensetization was arranged. A large number of entries were received in English, Hindi, and Punjabi.
3. An Inter College Mehandi Competition was organised on 18.10.2017. 44 Students participated in the competition.
4. A Quiz on "Great Women of the World : Past and Present' was organised on 9.2.2017.
5. A lecture by Dr. Meenu Thakur was organised on "The Cervical Cancer : Precautions and Challenges" on 9.2.2017. Dr. Thakur answered the queries of the students at length.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	177	483000
Financial support from government	308	1546090
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

Excellence is a journey, not an end ...

Motto/Mission

The mission statement of the institute is provided by one of the great founding leaders of modern India, Sh. Keshab Chandra Sen :

‘Gather Ye the Wisdom of the East and the West’.

Our Mission, therefore, focuses on the holistic approach to knowledge – a blend of the scientific as well as the spiritual wisdom.

Our mission is:

- To create top quality human resources by developing the innate talent of our students.
- To provide holistic development of personality, and improve the overall academic performance of the students.
- To inculcate the spirit of secularism, nationalism, communal harmony and rationalism as a value system.
- To motivate youth to render service to the society at large.
- To develop the employable skills and to promote leadership qualities among the students.
- To provide a healthy physical, mental and emotional environment to the students to help them to grow into perfect human beings.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college being affiliated to K.U. Kurukshetra, the curriculum development is the prerogative of the University. The teachers of the college play an active role in curriculum development as members of Boards of Studies which is the statutory body for designing the curriculum.

6.3.2 Teaching and Learning

We use lecture method, PPT presentations, discussions, tests, assignment for teaching and learning in classroom. Along with it, stress is laid on seminars, group discussions and interactive sessions with the experts. We have modern teaching tools like overhead projectors, interactive board and DLP Projectors, which are used by the faculty to make teaching learning process more effective. Teaching plans are made well in advance for the semester, in which the syllabus distribution, revision tests, assignments, problem solving sessions are taken into consideration. Along with the regular class room teaching, the students are encouraged to use the library and internet facilities provided in the college campus.

6.3.3 Examination and Evaluation

The college being affiliated to K.U. Kurukshetra, it is obligatory for us to follow the system provided by the University in this regard.

6.3.4 Research and Development

The college management encourages teachers for research by providing T.A and registration fee to attend seminars. The faculty is motivated to apply for research projects. Our faculty organizes seminars/ workshops /conferences and actively participates in seminars / workshops / conferences in India as well as abroad. One of our faculty member presented his research paper abroad. One of our faculty members received Post Doctoral Fellowship at Cardiff University, U.K. (June 2014- May 2016).

6.3.5 Library, ICT and physical infrastructure / instrumentation

- We have a Wi-Fi campus and internet connections under ICT plan of Ministry of HRD, Government of India to enable the faculty and the students to access the resources of knowledge.
- Online Public Access Catalogue (OPAC) terminal is available in the library, which is handled by the library staff. The students and faculty can access the internet facility during library working hours.
- College is registered with National Library and Information Services Infrastructure for Scholarly Content which provides access to 97300 e-books and 5902 e-journals of different disciplines.
- All the departments have computer and internet connection.
- All the Science departments have DLP projectors and one Audio-Visual laboratory.

6.3.6 Human Resource Management

The college has a well qualified and dedicated faculty. All the members put their efforts to make the students good human beings. All the members are assigned different duties and responsibilities as per their interest and expertise, which they fulfill with dedication and devotion.

6.3.7 Faculty and Staff recruitment

The college authorities are very meticulous regarding the recruitments, only highly qualified teachers and non-teaching staff are appointed. Teaching positions are created as per the workload in a particular subject or on the retirement of or resignation by the present incumbent(s). The regular faculty is employed strictly as per UGC, DHE, Haryana and University rules and conditions. The same eligibility conditions apply on part time and contractual faculty. The college appoints temporary/ contractual teaching staff on the posts for which the Government does not provide grants.

6.3.8 Industry Interaction / Collaboration

The placement cell of our college organizes the visit of various companies from time to time. The companies like IBM, ICICI, Capgemini, Concentrix, Orange consultancy, Deloitte, TCS are invited to the college on regular basis and as a result many of our students get placement every year in different organizations through campus interview and selection procedure. The students of B.Sc. and M.Sc. Chemistry classes visited various industries as prescribed in their curriculum.

6.3.9 Admission of Students

All the admissions are made as per the rules and strictly on merit. The college makes all the efforts to ensure the implementation of the reservation policy framed by Government of Haryana and K.U. Kurukshetra. All the admission notices are displayed on the college notice board and the website. The admission process is totally transparent.

6.4 Welfare schemes for

Teaching	1. Loan facility through Cooperative Thrift Society.
Non teaching	1. Staff Quarters are provided. 2. ESI deduction is given to contractual staff. 3. Wheat Loan. 4. Uniform given to non-teaching staff. 5. Endowment Fund to meet out emergency medical expenses.
Students	1. Insurance. 2. Scholarships 3. Fee concession

6.5 Total corpus fund generated

8066809

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Experts appointed by University	Yes	IQAC & peer feedback
Administrative	Yes	University DHE	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As the college is affiliated to Kurukshetra University Kurukshetra. All the efforts regarding examination reforms are taken at University level and implemented accordingly.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No. In Haryana aided and government affiliated colleges running basic education courses are not given autonomous status.

6.11 Activities and support from the Alumni Association

- Alumni meet was organised on Feb. 12, 2017.
- An alumnus of the college is invited as the Chief Guest on the Annual Athletic Meet.
- Scholarships are sponsored by the alumni of the college for meritorious and poor students.

6.12 Activities and support from the Parent – Teacher Association

The college has no Parent – Teacher Association but the college has one Parent Representative in IQAC. The feedback for improvement of college working is taken into account and implemented.

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Use of solar lights.
- Plantation of trees.
- Use of energy efficient appliances.
- Being an old structure, less consumption of electricity during summers and winters.
- The waste papers are collected from the different departments and handed over to the authorities for solid waste management plant.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The college is running 5 years integrated M.Sc. Forensic Science under Innovative Programme of UGC.
- The college has been sanctioned a grant of Rs. 49.50 lacs under FIST programme of Department of Science and Technology (DST).
- Due to the efforts of the placement cell of the college about 115 students have been selected in various companies like IBM, ICICI, Capgemini, Concentrix, Orange consultancy, Deloitte, TCS etc. in the session 2016-17.
- There is a smart class room with interactive board and the college has more than 8 class rooms/laboratories with DLP and LCD Projectors to provide multi-media based teaching and learning.
- Our college is a Wi-Fi campus and internet is available to the students during the college hours.
- In every department the computers have been provided.
- The office work is completely computerized.
- The college subscribes of e-journals along with other research journals.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The college administration tried to execute all the projects planned for the session 2016-17.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Blood Donation Camp on Founders Day.
- Organizing State Level Quiz and Poster Making Competition on Environment, Wild-life Photography Competition.

7.4 Contribution to environmental awareness / protection

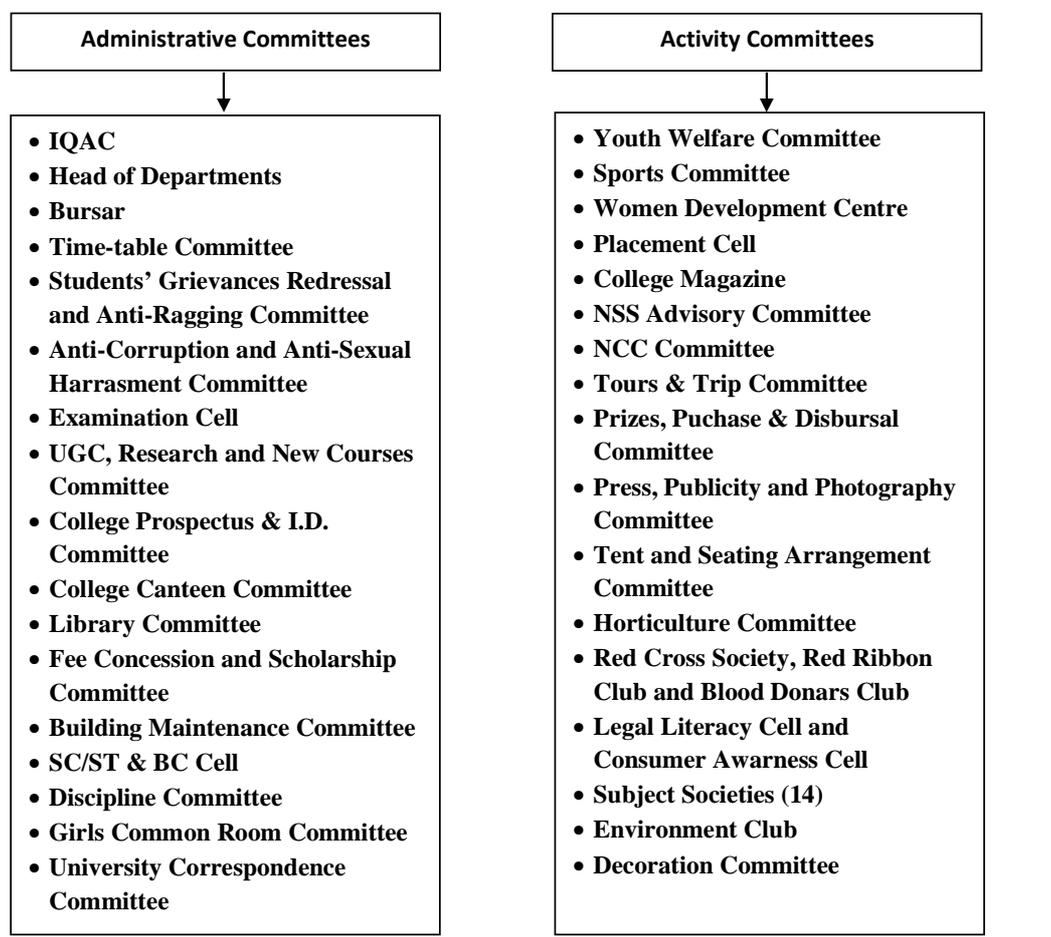
- Organizing State Level Quiz and Poster Making Competition on Environment, Wild-life Photography Competition.
- Teaching environment education as a subject to all the U.G. students.
- Use of solar lights.
- Plantation of trees.
- Use of energy efficient appliances.
- Being an old structure, less consumption of electricity during summers and winters.
- The waste papers are collected from the different departments and handed over to the authorities for solid waste management plant.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Swot analysis is performed by critical and exhaustive internal audit of the academic, administrative and extracurricular activities of the college by IQAC, Academic Council and Advisory Committee.

The various committees executing the various activities of the college are:



8. Plans of institution for next year

- To introduce B.A. Honours in Political Science from the next academic session.
- To strengthen the infrastructure of Science Departments by the grant sanctioned under FIST Scheme of Department of Science and Technology, New Delhi.
- To organise seminar in Commerce and Forensic Science.

Dr. Chander Shekhar
Associate Professor
Coordinator, IQAC

Dr. Krishan Lal Gosain
Principal (Offg.)
Chairperson, IQAC

Note: As this is a computer generated document, signatures are not required

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